

School of Medicine

Hofstra University and the North Shore-LIJ Health are pleased to announce a unique and historic agreement to establish a new medical school on Hofstra's campus in Hempstead, New York. The School of Medicine is expected to address the needs of 21st century healthcare in new and innovative ways.

Once established, the Hofstra University School of Medicine in partnership with North Shore-LIJ Health System will join the eight schools and colleges of Hofstra University. The Hofstra University School of Medicine will be the first allopathic (MD) medical school in Nassau County - and the first on Long Island in more than 35 years. Plans to create the new school were announced in October 2007. Hofstra University School of Medicine in partnership with North Shore-LIJ Health System, which hopes to admit its first class in 2011, is currently pursuing preliminary accreditation with the Liaison Committee on Medical Education and requisite New York State approval.

The School of Medicine seeks forward thinking candidates for the following senior level position:

Director, Office of Medical Education Research and Assessment

Role: Design, manage, and implement a comprehensive and effective program of assessment and evaluation of all aspects of the educational program at the School of Medicine. The Director will work with the Deans' Office, the Curriculum Committee, faculty and students to determine strategy and priorities for assessment and evaluation, and he/she also will be responsible for translating that strategy into both short- and long-term assessment plans.

Specific responsibilities include:

- Design tools to assess student performance and program effectiveness
- Design, conduct and provide feedback on student evaluations of all components of the medical school curriculum
- Implement, collect, analyze and report on all student qualitative and quantitative assessments
- Collect, summarize and report on data relevant to our medical students, including those derived from the USMLE, AAMC, and other agreed upon metrics, and compare those results to national benchmarks
- Develop tools that link curricular, student and faculty assessment and evaluation to defined, specific learning objectives
- Design and implement appropriate qualitative methods by which to analyze data sets generated by assessment activities
- Design, implement and establish a comprehensive curricular review system
- Prepare and analyze student and faculty surveys and questionnaires
- Conduct student and faculty groups and prepare quantitative analyses of their results
- Strengthen the assessment and evaluation capabilities of curriculum module directors
- Prospectively collect data for research grant proposals, presentations, and publications related to medical education research
- Assist in the development, implementation and ongoing maintenance of a longitudinal portfolio of student and faculty performance

- Conduct formative, summative and longitudinal assessment activities required by the School of Medicine, the University and the LCME
- Complete and maintain databases on student and faculty assessment and evaluation required by the School of Medicine, the University, the LCME, the AAMC, and other national educational bodies
- Establish and sustain a method of seamless collaboration with informational technology.

Please submit curriculum vitae to:

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Associate Dean of Administration

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Hofstra University is an equal opportunity employer, committed to fostering diversity in its faculty, administrative staff and student body, and encourages applications from the entire spectrum of a diverse community.