

ASSOCIATE DEAN, MEDICAL SCHOOL STUDENT AFFAIRS

UNIVERSITY OF NEVADA SCHOOL OF MEDICINE

RENO, NEVADA

We are searching for an Associate Dean of Medical School Student Affairs who will direct the department of Student Affairs within the University of Nevada School of Medicine and is responsible for programs and initiatives that support medical student enrollment. This position provides leadership in the recruitment and retention of a diverse and well qualified student body of future physicians, managing all aspects of the medical school admissions process, matriculation, student records, student retention programming and the monitoring of students' satisfactory progress toward degree. The position oversees student life activities which support medical student development, including clubs and organizations and honors and awards.

Requirements: MD, PhD, or MD/PhD from a regionally accredited institution and three years of demonstrated medical school managerial experience and responsibility for one or more departments or programs with substantial personnel and proven scholarship accomplishments and recognition in a medical sciences discipline.

The University of Nevada School of Medicine www.medicine.nevada.edu is one of the largest and most successful community based schools of medicine in the U.S. Our NIH ranking of 101 of 125 and extensive clinical programs distinguish us from many of our peers. We are responsible for the only level one trauma center and burn unit in Nevada, have the largest vertically integrated and wholly owned multispecialty practice group in the State.

Reno offers outstanding four season living 30 minutes from beautiful Lake Tahoe and the amenities of a university town with excellent schools, arts and entertainment and outdoor recreation. The State of Nevada has no state income tax.

For more information and to apply, visit <http://www.higheredjobs.com/details.cfm?jobcode=175380874>

For full consideration, attach a letter of application, CV, and contact information for three professional references. Review of applications will begin immediately.

AA/EOE Women and under-represented groups are encouraged to apply.