

## **Article VII STANDING COMMITTEES OF THE FACULTY**

### **Section 11 Biomedical Graduate Education Committee**

#### **(1) Responsibilities.**

This committee shall:

- (a)** Serve as the planning and coordinating group for educational activities of the Biomedical Graduate Programs of Drexel University College of Medicine. The Committee shall present its recommendations to the Executive Committee of the Faculty and to the Biomedical Graduate Programs Faculty.

Specific planning and coordinating functions of the committee shall include:

- Conducting reviews of the existing and proposed educational courses in light of the mission statement and the role of Drexel University College of Medicine, the changing character of medicine and biomedical research, the principles of contemporary education, and the needs of society.
  - Conducting reviews of the existing and proposed programs and recommending creation of new programs in light of the mission statement and the role of Drexel University College of Medicine, the changing character of medicine and biomedical research, the principles of contemporary education, and the needs of society.
  - Assessing the effectiveness of the graduate education courses and educational programs, and to make recommendations for appropriate evaluation of all trainees.
  - Promoting interaction among the various educational programs of Drexel University College of Medicine to help ensure better integration between undergraduate, graduate, postgraduate, and continuing medical education.
  - Assessing institutional policies that effect resources available to programs for the education of graduate students.
- (b)** Serve as an advisory group to the Dean and the Senior Associate Dean for Biomedical Graduate Studies on matters related to the academic progress of graduate students during their graduate years of study. Specifically, the committee shall:
- Establish requirements for admission to and graduation from the Biomedical Graduate Programs of Drexel University College of Medicine.

- Review and recommend applications of candidates by the various graduate programs and recommend to the Associate Dean for Biomedical Graduate Studies decisions on admission and allocation of stipends.
- Approve graduate transfer credits and serve as a board of review for resolution of problems related to admissions.
- Review periodically the academic performance of graduate students, make recommendations concerning corrective action to improve a student's academic performance, make decisions concerning termination of a student's status because of academic or ethical deficiencies and recommend students for graduation.
- Advise the Senior Associate Dean or Associate Dean for Biomedical Graduate Studies on matters of graduate students' academic grievances and student appeals.
- Advise the Dean and the Senior Associate Dean for Biomedical Graduate Studies on the resource requirements to accomplish the educational mission of Drexel University College of Medicine.

(c) Approve the appointments of all Biomedical Graduate Programs Faculty.

The Associate Dean for Graduate Studies shall maintain a current roster of the Biomedical Graduate Program faculty.

**(2) Membership.**

The committee shall be comprised of the following voting members:

(a) Faculty membership:

- Two at-large faculty members elected by the faculty of the Biomedical Graduate Programs for a two-year term.
- The Director of each degree-granting Biomedical Graduate Program.

(b) Student membership:

- Two student representatives chosen by the Graduate Student Association for a term of one year.

- (c) The Associate Dean for Biomedical Graduate Studies who will serve as the Chair of the Biomedical Graduate Education Committee.
- (d) The committee shall be comprised of the following administrative non-voting permanent members:
- The Senior Associate Dean for Biomedical Graduate Studies who will serve as the Biomedical Graduate Education Committee's representative to the Executive Committee of the Faculty of the Drexel University College of Medicine.
  - The Academic Coordinators of various Graduate Programs in the Biomedical Graduate Studies.